



## the AMERICAN ACADEMY of PAIN MEDICINE Committee Interest Form

The following is a list of AAPM committees and their charges. If you are a member in good standing and interested in actively participating on a committee, please select up to **three committees** listed below and return this form along with a copy of your **current CV** to AAPM.

Please note that the overall committee appointments process takes place in the fall and early winter, although committee members may be added during the other times of the year at the discretion of the chairs. Interest forms are collected and directed to the appropriate committee chairs. After receiving the completed interest form, the Academy will notify you of opportunities to serve. Thank you.

### **Annual Meeting Program Committee**

- Strategic planning and needs assessment related to the overall educational content selection (live and poster abstracts) content review, faculty recruitment and onsite program evaluation of Annual Meeting education related activities.

### **Awards Committee**

- Select individuals or groups who have made outstanding contributions in the field of Pain Medicine to receive awards.
- Develop ideas for new awards, as appropriate, for Board consideration.

### **Business Oversight Committee**

- Review and make recommendations to the Board of Directors relating to the business operations of AAPM.

### **Bylaws Committee**

- Review and recommend changes to the Bylaws as necessary.

### **CME Oversight Committee**

- Ensure that all AAPM sponsored educational CME programming complies with ACCME Essential Areas and Standards for Commercial Support.
- Ensure that all CME Policy and Procedures remain current and compliant to the Policies and Procedures set forth through the ACCME
- Evaluate effectiveness of the overall continuing education program.

### **Coding and Reimbursement Committee**

- Accurately describe the procedures used in Pain Medicine for the CPT coding process.
- Survey and recommend relative values to the AMA RUC Committee in its advisory role to CMS.
- Increase awareness by the RUC Committee of the unique practice and procedural issues facing Pain Medicine physicians.

### **Communications Committee**

- Collaborate together on the regular communications about pain news, research, and scientific advancements in the areas of pain as well as reports on what other AAPM member initiatives, thus positioning us as the premier pain organization. Committee members work collaboratively on AAPM's e-newsletter and the Pain Medicine Network Newsletter and consult on content of certain areas of AAPM's website and other electronic communications.

### **Educational Programs Committee**

- Identify and evaluate continuing professional development needs of AAPM members.
- Evaluate educational sessions within the context of the Annual Meeting scientific sessions that would be applicable to either an enduring product or web based activity
- Formulate AAPM's continuing education goals and priorities.
- Make recommendations to the board regarding new education initiatives, viable collaboration with other professional societies, online learning strategies and other ways to expand funding for the outreach of AAPM volunteers as experts in the field of Pain Medicine.

### **Ethics Council**

- Pursue the analysis of specific clinical situations that present ethical issues in *Pain Medicine* and publicize them.
- Establish and pursue lines of consensus on "Ethics in Pain" by soliciting common work/agreement/documentation with other pain organizations.

### **Finance Committee**

*Note: The composition of this committee is prescribed by the AAPM Bylaws.*

- Develop and monitor the finances of the Academy, both operating and reserve funds.
- Work with the AAPM staff to develop the annual budget for approval by the Board.
- Provide oversight of the Academy's investments, including the selection of an external financial advisor as appropriate, in conjunction with the board and staff.

### **Legislative and Regulatory Affairs Committee**

- Develop AAPM policy and an action plan for the execution of strategies to achieve the goals and interests of the members as they relate to the affairs of the federal and state governments and the public sector at large.
- Monitor, through its consultants and advisors, the federal and state events that have relevance and that impact on the treatment of pain.

### **Local Initiatives Committee**

- Work with established representatives in each state to inform the rest of the Academy of challenges and opportunities at the state level.
- Affect political change through grassroots activism and close contact with lawmakers, where possible and resources allow.
- Connect local referral sources, such as primary care physicians and others who see pain patients or treat using pain medications or procedures.
- Increase the political strength of AAPM at the state level.

### **Medical School Curriculum Committee**

*Subcommittee of the Educational Programs Committee*

- Complete peer-review of Pain Medicine curricula for medical schools.
- Recommend curricula for approval to the Educational Programs Committee which may subsequently recommend it to the Board of Directors.
- Support the collection, dissemination, and adoption of Core Competencies related to adoption of Pain Medicine Medical Student Curriculum.

### **Membership Committee**

- Develop and implement strategic marketing plans for recruiting and retaining members.
- Recommend membership policy to the Board of Directors.
- Conduct periodic needs assessments of the members.

### **Nominating Committee**

*Note: The composition of this committee is prescribed by the AAPM Bylaws.*

- Secure candidates for all available positions on the Board of Directors and Nominating Committee and present a slate of qualified candidates to the membership for a vote.

### **Primary Care Special Interest Group**

- Promotes strategic development of key AAPM alliances with key opinion leaders from Primary Care Specialties. The Primary Care SIG seeks to continue to improve the quality of pain care delivered in the primary care setting through implementation of education programs, communications, and practice management tools.

### **Research Committee**

- Investigate and identify opportunities for the Academy to invest, support, or participate in research initiatives.
- Improve understanding of AAPM members' research needs and interest.
- Improve scientific quality of abstract submissions to the Annual Meeting, including but not limited to improvements to the Scientific Poster Abstract call.
- Collaborate with other organizations on research or scientific initiatives and programs.
- Review nominations for Scientific Membership and recommend eligible candidates to the Board for approval.

### **Scientific Poster Abstract Committee**

*Subcommittee of the Annual Meeting Program Committee*

- Solicit, evaluate, rank, and judge Scientific Poster Abstract Submissions.

### **Scientific Review and Guidelines Committee**

- Review and make recommendations on guidelines and other scientific matters presented to the Academy for consideration (position papers, consensus statements, etc.).
- Inventory current available practice parameters and guidelines in relation to pain.
- Develop criterion-based standards for guidelines to guide committee activities.
- Actively engage other organizations to participate or partner in activities related to practice parameters and guidelines.

### **Site Selection Committee**

- Select the Annual Meeting site, which is rotated among the various regions of the country.
- Work with Board and staff to develop a long-term plan for meeting sites.

### **Strategic Planning Committee**

- Review on a continuing basis the long-range directions, needs, and policies of the organization.
- Make recommendations to the Board on implementing the Strategic Plan.

## **Contact Information**

Name \_\_\_\_\_

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